

SUBJECT: One-Time Enrollment Fee for International Students
DATE: October 04, 2019
Policy for: University of South Carolina Beaufort
Issued by: USCB Academic Affairs Office
Approval: USCB International Programs Committee, September 13, 2019
Deans' Council, September 18, 2019
Number: 306

In accord with policy established by the Board of Trustees, USCB requires international students enrolled to pay an enrollment fee to cover a portion of the cost of special services provided to them.

- A. A person shall be considered a student if enrolled in any credit course offered by USCB.
- B. USCB Office of Admissions is responsible for identifying international students who are subject to the fee and posting it to the student's university account for payment. This office is also responsible for implementing this procedure in the first semester of enrollment or first semester after a change of immigration status no longer exempts a student from the fee.
- C. Exemption from payment of the fee may be granted to an international student on the basis of any of the following conditions:
 - 1. Transient (one whose visa sponsorship and home institution is a school other than USCB even though the student is enrolled for a short period of study at USCB);
 - 2. Participants in formally approved, non-degree reciprocal exchanges;
 - 3. Student whose course of study is entirely outside of the U.S.;
 - 4. Students holding non-immigrant visas other than F-1 or J-1; practical training students; or students under another institution's sponsorship may be exempted if USCB attendance is incidental to their practical training; and

5. Students who are permanent residents (immigrants) of the U.S. or have been approved for permanent residence.*

- D. The exemption is limited solely to the period of time the student remains in any of these categories.
- E. Should a student's status change and the fee becomes applicable, it will be assessed at the next registration period.

II. Procedure

- A. The fee shall be assessed one time only, regardless of the student's movement from one degree level to another (e.g., from a Bachelor's to a Master's) degree or from one program to another at the same degree level.
- B. *Acceptable proof of permanent resident status is limited to presentation of a Permanent Resident Card (Form I-551), Confirmed Notice of Action Receipt of the Application to Adjust Status (Form I-797C) or official USCIS stamp in the bearer's passport indicating that the application of permanent residence has been approved and issuance of the I-551 requested. Individuals whose application for permanent residence has not been approved are officially considered non-immigrants and are subject to payment of the enrollment fee.