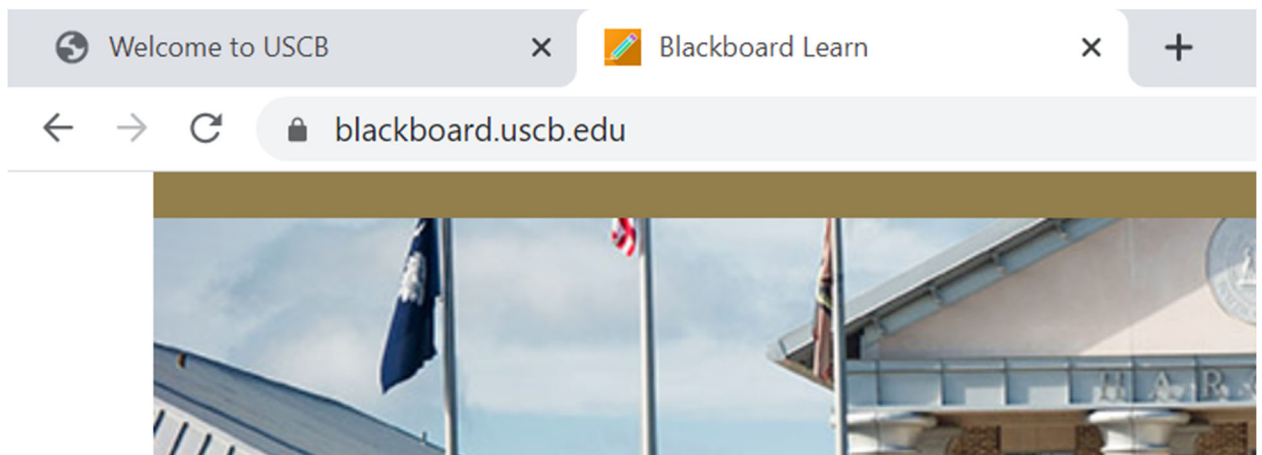


# Classroom Camera and Blackboard Collaborate Tutorial

- I. Log in to the classroom computer with your network credentials.
- II. Turn the classroom on via the Crestron touch panel by pressing 'Begin'.
- III. Launch Google Chrome from the classroom computer.
- IV. Go to blackboard.uscb.edu.




- V. Click "Log In".

**LOG IN TO BLACKBOARD**

LOGIN

## VI. Log in using USCB network credentials.

### UofSC Central Authentication Service (CAS)

 Login Credentials Required

Network Username/VIP ID

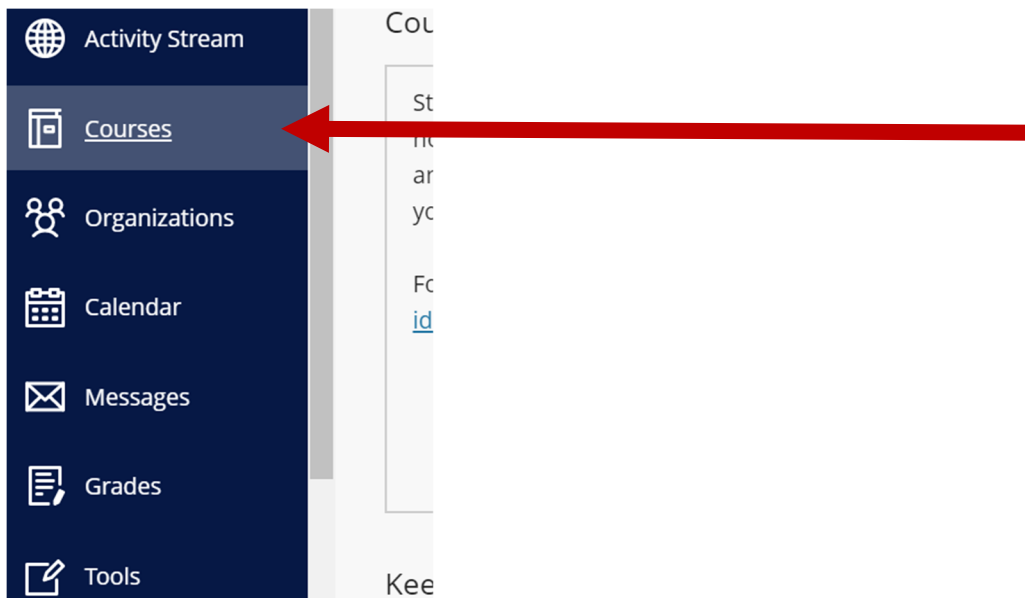
Password:

**LOGIN**

If you receive an ACCESS DENIED message, visit [myaccount.sc.edu](https://myaccount.sc.edu) and setup multifactor authentication under the Account Settings field.

For security reasons, please **log out** and exit your web browser when you are done accessing services that require authentication!

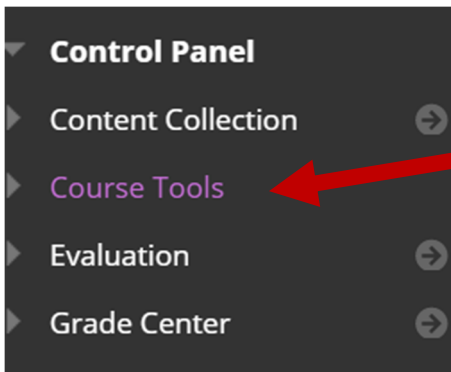
## VII. Go to Courses.



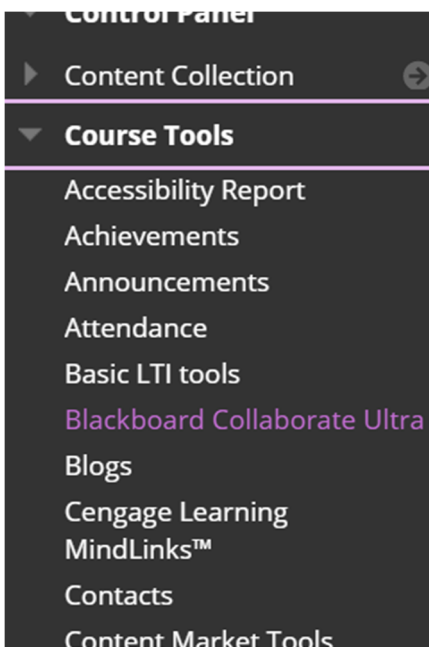
VIII. Click on the appropriate Course Name.



IX. Click on Course Tools.

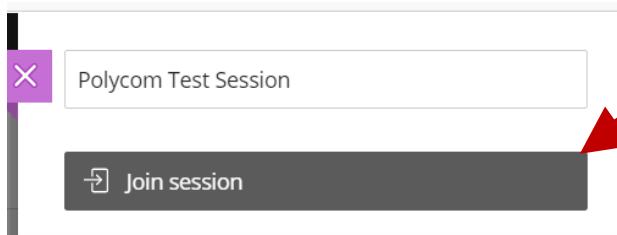


X. Go to Blackboard Ultra.



XI. Create or click on a Session in the Course.

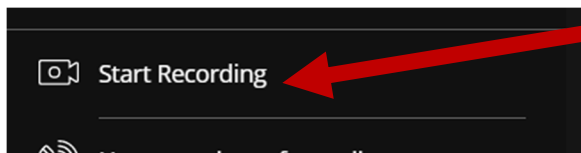
XII. Click **“Join Session”**.



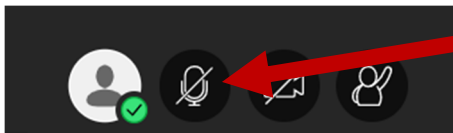
XIII. Click on the Collapse Menu in the top left corner.



XIV. Click **“Start Recording”**.



XV. If you wish to share audio, click on the microphone on the bottom of the screen (Make sure the microphone for **“Logitech Meetup”** is selected”).



XVI. Click **“Yes – It’s working”** when you can see the audio bar move.

XVII. If you wish to share video, click on the camera on the bottom of the screen (Make sure the camera for “**Logitech Meetup**” is selected”).



XVIII. Click “**Yes – It’s working**” when you can see yourself.

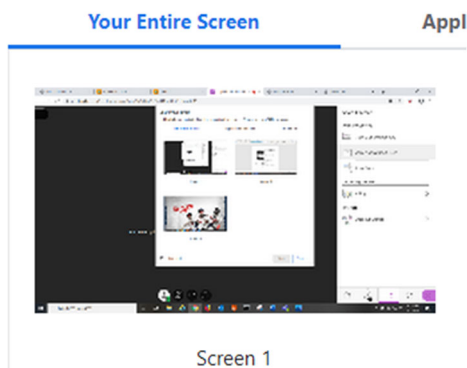
XIX. To share your screen, click on the double purple arrows on the lower right-hand corner of the screen and then select “**Share Content**”.



XX. Click “**Share Application/Screen**”.



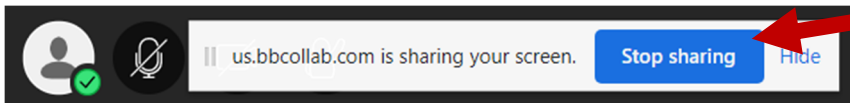
XXI. Click on “**Screen 1**”.



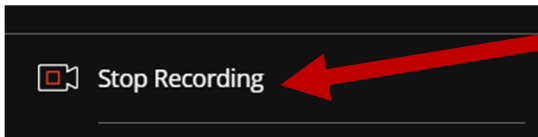
XXII. Click **“Share”**. You can then drag anything you want to share to that screen.



XXIII. To stop sharing, click **“Stop Sharing”**.



XXIV. When you are finished with your session and want to stop recording, go back to the collapse menu and click **“Stop Recording”**



XXV. To leave the session, click **“Leave Session”**

