



Veteran Affairs Prior Credit Memo Form for Associate’s Degree-Seeking Students

From:

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The U. S. Department of Veteran Affairs requires that an academic credit evaluation be completed for any student who previously attended another college(s) or changes their major. **This official credit evaluation** will determine how many credit hours from the previous college(s) or military training will be applied toward the student’s degree at USCB, and the number of remaining credit hours needed for the student to graduate.

It is very important that the veteran or veteran beneficiary be making satisfactory progress towards their degree in order for them to maintain their educational benefits. As the Certifying Official for the University, I am asking that you please take a moment to look over their transcripts and evaluate the credits for the student for which you are an Advisor. I greatly appreciate your quick response.

Please do not include current semester courses or classes in which the student has not earned grade(s). Also, please only report credits that will transfer into the student’s current degree program.

***Please complete this section, for majors that only need 60 credits to graduate**

Student’s Name	VIP ID	Prior Credits Earned Towards Degree		Credits Needed to Graduate	
			+		= 60
		Transfer Credits	+	Credits Must	= 60

Academic Advisor’s Signature

Academic Advisor’s Printed Name

Student’s Program of Study

Date