

# ITSS Repair Request

Date Received: \_\_\_\_\_ Technician: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Information: Phone: \_\_\_\_\_

ID Checked:

Email: \_\_\_\_\_

Problem or repair to be performed:

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Charger:

Case or Bag:

Password removed:

Repair status: (For ITSS technician use only)

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Check here when repair is complete:

Called: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ : \_\_\_\_  
MM/DD / YYYY Time AM/PM

Completion Date: \_\_\_\_\_

Return Date: \_\_\_\_\_

Password Reinstated:

Signature: \_\_\_\_\_

ID Checked:



## I.T.S.S. Computer Repair & Service Waiver:

*I authorize University of South Carolina Beaufort Information Technology Services and Support (I.T.S.S) technician(s) to perform work on my computer. I understand that I.T.S.S. technicians have been trained to perform computer hardware and software work, but I.T.S.S. is not an authorized service dealer. Further, I agree to release, indemnify, and hold harmless I.T.S.S. from liability for any claims or damages of any kind or description that may arise from work performed on my computer. I understand that I.T.S.S. is not responsible for any data loss, which may occur as a result of work done on my computer.*

\_\_\_\_\_ I certify that I am the owner of the computer system described in this document.

\_\_\_\_\_ I understand that technical support rendered by I.T.S.S. may void manufacturer warranties for this computer system. I.T.S.S. does not assume any liability or warranty in the event that the manufacturer warranties are voided.

\_\_\_\_\_ I understand that I.T.S.S. offers no verbal or written warranty, either expressed or implied, regarding the success of this technical support.

\_\_\_\_\_ I expressly waive all claims against I.T.S.S. or any damages to this computer system or data that are incidental to the technical support rendered by I.T.S.S.

\_\_\_\_\_ I understand that, after I have been notified that my computer system is to be retrieved, that I have 45 days to do so. I understand that ITSS is not responsible for the extended storage of a computer system after notification. In the event that I do not retrieve my computer system in the allotted time, I authorize ITSS to discard my computer system and any accompanying accessories.

PRINTED NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_