

CS 3.8.3 - Qualified Staff

The institution provides a sufficient number of qualified staff—with appropriate education or experiences in library and/or other learning/information resources—to accomplish the mission of the institution.

Compliance Finding: In Compliance

Narrative:

The University of South Carolina Beaufort (USC Beaufort) employs qualified staff in three areas of learning and information resources: the Library, the Opportunity Scholars Program, and the Center for Instructional Technology and Academic Resources.

Library

The library employs professional librarians with earned Master in Library Science (M.L.S) degrees from accredited institutions of higher education, full-time and part-time support staff and student workers [i]. At the North Campus Library, which is open six days a week for a total of 68.5 hours, staff consists of one full-time professional librarian, one full-time support staff member with eighteen years experience, one part-time librarian with an M.L.S. who works evenings and weekends, and four part-time student workers. At the South Campus Library, which is open seven days a week for a total of 75.5 hours, staff consists of a library director who divides his time between the two campus libraries, three full-time professional librarians, three part-time staff members who work various shifts during the day, evening, and weekends, one part-time librarian with an M.L.S. who works weekends, and one part-time student worker. Overall, the library employs five experienced professional librarians with M.L.S. degrees and 3.72 FTE trained support staff, who are all part-time, temporary hires, with the exception of the one full-time support staff member with 18 years experience at the North Campus Library.

The table below shows current usage statistics by location

Usage by Campus Location	2006-07
Hours per week - North	60.5
Hours per week - South	76.5
Books leaving library per year- North	3,803
Books leaving library per year - South	2,746
Gate count typical week - North	356
Gate count typical week - South	815
Reference transactions in a typical week - North	15
Reference transactions in a typical week - South	142

Usage by Campus Location	2006-07
Number of presentations per year - North	12
Number of presentations per year - South	52
Total attendance at all presentations - North	128
Total attendance at all presentations - South	1000

The table below shows combined usage statistics for the USCB Libraries over time.

Usage	2006-07	2005-06	2004-05	2003-04	2002-03
Hours open in a typical week	77	77	57	71	71
Gate count typical week	1,171	423	350	470	500
Reference transactions in a typical week	142	100	140	155	75
Number of presentations per year	64	42	37	39	25
Total attendance at all presentations	1,128	630	555	541	450
Circulation per week	131	175	160	182	154
ILL provided per year	597	447	808	582	458
ILL received per year	371	506	1,027	671	655

The areas of instructional services, reference, and gate counts have shown the largest increases. In response to this a new reference librarian was hired in February 2007.

The table below indicates the satisfaction rating of the library and library services by graduating students. These results are obtained from the USCB Graduating Student Survey.

Year	Outstanding	Very Good	Good	Poor	Very Poor	Did not use
2007	48.90%	37.50%	9.10%	0.00%	0.00%	4.50%
2006	46.40%	29.00%	14.50%	2.90%	1.40%	5.80%

Additional feedback is encouraged through a library satisfaction survey. Twenty-two of these survey forms were completed in the fall semester of 2007 with 95% of the respondents ranking the “quality of library services” with the highest possible rating. Ten of the additional comments

were of praise, three were suggestions, two were complaints and only one problem was reported. The library plans to develop a survey program that will formally and systematically evaluate usage patterns and the effectiveness of services.

Opportunity Scholars

The Opportunity Scholars Program [ii] (OSP) employs one director, two educational specialists, one program specialist, three part-time tutors, and six student assistants. Federally-funded OSP offers learning resources to the TRIO-eligible students. All OSP employees hold the proper educational credentials, work experience, and training to perform job functions and accomplish the mission of the university.

Center for Instructional Technology and Academic Resources

The Center for Instructional Technology and Academic Resources employs one full-time director, six Professional Tutors, and five Peer Tutors [iii]. The director holds a terminal degree in Curriculum and Instruction with 20 years of experience in education. Professional tutors have a minimum of a bachelor’s degree in education or the subject of expertise. Peer tutors are currently enrolled USC Beaufort students who excel in a discipline and are recommended by faculty. Student workers are trained to perform basic functions of the Center.

Table 1 Staff Credential Chart

Library		
Varnet, Harvey	Director/Assoc. Professor	Doctor of Arts in Library Administration – Simmons College Master of Education in Instructional Media – Bridgewater State College MLIS – Simmons College B.A. English – University of Massachusetts – Dartmouth (formerly SMU & SMTI)
Hanes-Ramos, Melanie	Asst. Director/Asst. Professor	MLIS – University of South Carolina B.A. Psychology – State University of New York at Stony Brook
Flowers, Geni	Asst. Director/Instructor Librarian	MLIS Library Science - University of South Carolina B.A., Elementary Education - University of South Carolina
Hubble, Janelle	Instructor Librarian	MLIS – University of South Carolina B.A. – University of South Carolina Beaufort
Stutz, Dwight Dudley	Instructor Librarian	MLIS – University of South Carolina M.A. Medieval History – University of Kansas B.A. History – University of Kansas
Opportunity Scholars Program (OSP)		

Iriarte, Arturo	Director	Ph.D., Education and Counseling - The University of Iowa M.S. Special Education - Adelphi University B.S, Elementary, Education - St. John's University
Murray, LaTarsha	Education Specialist	M.A. Human Resources – Webster University M.S. Management – Webster University
Anderson, Barbara	Education Specialist	B.A. Interdisciplinary Studies – University of South Carolina
Center for Instructional Technology and Academic Resources		
Moore, Donna	Director	Ed.D. Curriculum and Instruction – University of South Carolina MLIS - University of South Carolina Bachelor of Music - Music Education - Furman University

Supporting Documentation

- [i USC Beaufort Library -- Staff webpage](#)
- [ii OSP](#)
- [iii Center for Instructional Technology and Academic Resources](#)