HOW TO MAKE THE MOST OF CAREER SERVICES (…AND IT’S ALL TOTALLY FREE!)

Freshman Year
Schedule appointments with your Career Counselor to discuss:
• Planning/confirming your academic and career goals (helpful for all students, not just undecided).
• Finding a part-time or summer job or internship (It’s never too early to start attending the CAREER FAIR!).
• Update Your College Central Network Account: www.collegecentral.com/uscb

Sophomore Year
Schedule appointments with your Career Counselor to discuss:
• Working on acquiring career related experience through an internship, volunteer or other similar opportunity; use career related opportunities to confirm your career choice and develop skills.
• Developing a Career Portfolio that includes a cover letter, resume, references, and samples of your work.
• Joining a Campus and/or Professional Organization in your chosen field of study.
• Attending career fairs; conducting informational interviews or job shadow a professional in your field of study; finding a mentor.
• Update Your College Central Network Account: www.collegecentral.com/uscb

Junior Year
Schedule appointments with your Career Counselor to discuss:
• Job Opportunities, employment projections, and salary expectations with your major
• Is graduate school on the horizon? Discuss it this year.
• Updating your Career Portfolio documents.
• Attending career fairs; conducting informational interviews or job shadow a professional in your field of study; finding a mentor; finding an internship.
• Begin Developing a professional wardrobe.
• Update Your College Central Network Account: www.collegecentral.com/uscb

Senior Year
Schedule appointments with your Career Counselor to discuss:
• Updating your Career Portfolio and developing a job search plan.
• Participating in a mock interview and Career Fairs.
• Transitioning from student to professional.
• Graduate School.
• Update Your College Central Network Account: www.collegecentral.com/uscb